

How to Register on ADP iPayStatements

Pay slip information is posted the day prior to payday. You can bookmark the iPay website for easy access. Please do not copy/paste when typing in the iPay site. If you have problems entering the site, ADP suggests closing the window and opening a new one.

- Go to <https://ipay.adp.com> and click on "Register Now".
- STEP 1: Enter registration pass code GM1-Pay and click on "Next"
- STEP 2: Enter your Identity Information
 - First Name
 - Last Name
 - Last 4 digits of your Social Security Number
 - Confirm last 4 digits of your Social Security Number
 - Month and Day of Birth
 - Click on "Next"
- STEP 3: Get User ID and Password
 - Read rules about your password
 - Create password
 - Confirm password by retyping it
 - Write down your password!
 - Click on "Next"
- STEP 4: Select Security Questions and Answers
 - Select security questions 1, 2 & 3 and answers 1, 2 & 3
 - Write down your security questions and answers
 - Click on "Next"
- STEP 5: Enter your Contact Information

NOTE: Be sure to enter a valid email address – this address will be used for password resets or for notification that your pay statement has posted if you sign up for that service. Entering a phone number is optional. The phone number will be used for text message notification for password resets or that your pay statement has posted if you sign up for that service.

- Enter Personal Email
- Enter Personal Email
- Click on "Next"
- STEP 6: Enter Activation Code
 - You will receive an email or a text message from ADP with an activation code.
 - Enter code.
 - Click on "Next"
 - Close Window.
- You will receive an email from ADP. Follow instructions in the email to access your pay information at <https://ipay.adp.com>. PLEASE SAVE THE EMAIL WITH YOUR PASSWORD AND SECURITY QUESTIONS FOR FUTURE USE.

Call GM Payroll with questions at:
Salary: 866-875-2793 Hourly: 866-245-5957